

# GOOD SHEPHERD EPISCOPAL CHURCH

## Minutes of the Vestry Meeting Tuesday, September 10, 2024

### ATTENDANCE:

**In-Person:** Fr. Joe Hudson, Bob Sawyer, Don McKelvy, Ruth Bruno, Libby Chinman, Megarie van Sickel, Lynne Altimier, Judith Jarvis

**Via ZOOM:** Elaine Hedrick, Carole LaBate, Christine Pizer, Ed Silva

**Guests:** None

The meeting was called to order by Bob Sawyer at 6:30 p.m.

Father Joe opened the meeting with a moment of silence and a prayer.

### ACTION ITEMS/MOTIONS:

- a. Megarie van Sickel moved to approve the Clerk's minutes from the June 11, 2024, Vestry meeting. Don McKelvy seconded. The motion was passed unanimously.
- b. Don McKelvy moved to accept the Treasurer's reports for the three summer months: June, July, and August. Ruth Bruno seconded. The motion was passed unanimously.
- c. Three motions were moved and seconded by members of the Vestry over the summer; they were voted on electronically by e-mail and passed unanimously. They were:
  1. To approve purchase of a new propane gas stove.
  2. To approve contracting with Colonial Roofing to remove the existing soffits and flashing on the gables over the nave and replace with new soffits and flashing to code.
  3. To approve purchase of Meeting Owl 3 zoom, meeting audio, visual system.Bob Sawyer confirmed the votes and confirmed that items voted had been purchased and/or the work completed.

**Pause for Prayers and Thanksgiving - Ruth Bruno**

### DISCUSSION ITEMS:

a. **Restoration and Revisioning:**

Fr. Joe reported that the roof is virtually finished. He will check with Peter to be sure the work is indeed wrapped up. He added that the problem of leaks appears to have been solved. He further said that about the only thing left to be done is rekeying the front door to match the other doors but that the door itself seems to be working well. He also reported that the chapel door had been swollen and has been shaved and the hinges replaced in order to work properly. Bob Sawyer said that the restoration was pretty much finished and what remains will fall more into the category of revisioning.

b. **Insurance claim and FEMA update:**

Bob continued on the subject of revisioning by reporting that we still need to know whether the insurance will be sending another check or how much money will be available from the insurance to cover such items as replacing the hymnals. He also said that we still don't know where the FEMA claim stands. He pointed out that until those are resolved we won't know how much money we have to work with, and therefore it's premature to be discussing additional purchases. However, he added that items, such as dealing with keeping water from coming through the doors, cannot be kept waiting in case of other storms. Fr. Joe emphasized that sealing the doors has been a major part of revisioning since protecting against future water intrusion is of primary concern. Bob said that there have been a number of possible solutions suggested and that a group will be formed shortly to focus on this issue.

c. **Capital Campaign:**

Bob said that the pledges are faithfully coming in and also that outgo has slowed as repairs have been completed. He stated that he will be keeping the Vestry aware of money coming in and going out.

d. **Audit Committee:**

Lynne Altimier reported that the Audit Committee met last week to finish the 2023 audit, finishing on Friday, and signing and sending it off. Joe Bentley received a response excusing the fact that the audit was a week late. Lynne explained that being late is not unusual and that one major factor in being a bit late is the time needed to finalize the paperwork, put it in order and obtain signatures.

e. **Stewardship Annual Campaign:**

Lynne reported that the Stewardship Committee, which consists of six or seven members, met last Friday and came up with a theme for this year's campaign. The theme will be "Rejoice, Give Thanks, and Sing," a hymn by John Wesley Slider. The committee felt it necessary to keep the campaign upbeat since this request for operating expenses will be the second request for money this year. The campaign will launch on October 27 and a letter will be sent out to the parish on October 29. The stewardship sermon will be given

by Fr. Joe on November 3, and the campaign will end on Gratitude Sunday, November 17. (Date amended.) Bob said that various members of the church community will be involved in the campaign and invited any Vestry members who wish to be involved to join the committee when it meets on October 20.

f. **Budget Call for 2025:**

Lynne invited the Vestry members to review their commissions to see where adjustments in monies might need to be made for the 2025 budget and especially requested feedback on where they are right now with their budgets. Lynn mentioned two areas of concern: the Outreach and Hospitality Commissions. She also said that there had been discussion on higher overall expenses, especially for food and utilities. The hope is for increasing donations from the congregation. Bob brought up the possibility of being able to roll over some funds from this year to next.

g. **Parish retreat:**

Fr. Joe stated that he has been wanting to reinstitute an annual Parish Retreat. Because of other programs planned for this fall, he is looking toward the season after Epiphany but before people start heading North again. Fr. Joe plans the focus to be on the Church mission statement and the vision for the future. He envisions a day-long event, possibly 9 to 3, with Eucharist, and also involving some silent time and sharing of food. Location, date, and other details will be determined in the future.

h. **Ministry cards:**

Nancy Fees has contacted the Vestry members about new ministry cards. Fr. Joe asked the Vestry to look at that notice or at the information available to each Vestry member on the website to be sure that the new cards will as accurately as possible reflect each of the ministries before the cards are rolled out.

**Around the Table: Shout Outs, Questions, Comments, Reminders**

**Closing: Prayed the Lord's Prayer in a circle**

**Meeting adjourned at 7:45.**

Respectively submitted,  
Judith Jarvis, Clerk of the Vestry