

GOOD SHEPHERD EPISCOPAL CHURCH

Minutes of the Vestry Meeting

Tuesday, March 12, 2004

ATTENDANCE:

In-Person: Fr. Joe Hudson, Bob Sawyer, Don McKelvy, Ruth Bruno, Libby Chinman, Christine Pizer, Ed Silva, Megarie van Sickle, Lynne Altimier, Judy Jarvis

Via Zoom: Elaine Hedrick, Carole LaBate **Guests:** Fr. John Warfel

The meeting was called to order by Bob Sawyer at 6:33.

Father Joe opened the meeting with a moment of silence and a prayer.

Bob Sawyer welcomed Christine Pizer and Megarie van Sickle as our new Vestry members and also Fr. John, our new Assistant Priest.

ACTION ITEMS/MOTIONS:

- a. Don McKelvy moved to approve the amended Clerk's Minutes from the February 4, 2024 Organizational meeting and from the February 8, 2024 Vestry Retreat meeting as corrected. Motion was seconded by Ed Silva. Motion passed unanimously.
- b. Don McKelvy moved to accept the Treasurer's Report for February, 2024. Ruth Bruno seconded the motion. Motion passed unanimously.
- c. Ruth Bruno moved to approve an increase to the earlier approval of purchase and installation of new office furniture in Fr. Joe's office from \$6,000 to \$8,200 due to adding an additional item. Motion was seconded by Megarie van Sickle. Motion passed unanimously.
- d. Libby Chinman moved to approve the purchase and installation of window treatments for an amount not to exceed \$6,200. Christine Pizer seconded the motion. Motion passed unanimously.
- e. Megarie van Sickle moved to approve the use of new flower donations this year to defray renovation expenses. Don McKelvy seconded the motion. Motion passed unanimously.
- f. Libby Chinman moved to approve purchase and installation of interior and exterior signage not to exceed \$4,200. Motion was seconded by Ruth Bruno. Motion passed unanimously.
- g. Ed Silva moved to approve purchase of furniture for the multi-purpose room not to exceed \$3,500. Elaine Hedrick seconded the motion. Motion passed unanimously.

- h. Ed Silva moved to approve purchase and installation of three doors, two fiberglass at the main entrance and one metal at the kitchen entrance, without hardware, not to exceed \$6,200. The motion was seconded by Megarie van Sickle. Motion passed unanimously.
- i. Megarie van Sickle moved to approve an additional \$500 for the purchase of two additional bookshelves for the library. Christine Pizer seconded the motion. Motion passed unanimously.

Pause for Prayers and Thanksgiving – Libby Chinman

DISCUSSION ITEMS:

a. **Restoration and Renovation - Fr. Joe and Bob Sawyer**

Fr. Joe reported that FEMA had been in on Monday and had spent several hours walking through the rooms, measuring, and asking for specifics. Our Diocesan FEMA consultant was also present. Fr. Joe pointed out that this is the first of the five churches involved with this claim to be visited by FEMA and that there will probably be bargaining to follow between the FEMA representative and the Diocesan consultant. Fr. Joe also reported that we are substantially finished with Stroop and we will soon be paying the final bill. Metal Max will be coming on March 21 and will take about two to three weeks to finish the roof over the Nave. The front doors are on back order with the manufacturer, and there are a few minor things left that are mainly maintenance issues.

Bob went over the monthly Parish Restoration Report which shows expenses and income broken down between Restoration after Ian and Revisioning. The report shows a current estimated shortfall for both Restoration and Revisioning to be about \$213,000. Bob does not expect the shortfall to get as high as \$250,000. Finally, the report shows a total cost for Restoration and Revisioning to be just under \$1.5 million. Bob pointed out that this report is updated once a month, based on amounts on contracts being signed plus amounts actually being paid and is as close to accurate as possible.

b. **Capital Campaign - Bob Sawyer**

Bob reported that two sub-committees have been formed. The Communications sub-committee is chaired by Nancy Fees and is meeting weekly. The Finance sub-committee is chaired by Lynne Altimier; it will be meeting monthly and will become more active as money comes in. The theme for the campaign will be "Restore, Renew, Rejoice." The campaign will be announced on April 13th when Bishop Garrison is present. The goal is \$300,000. If met, the amount beyond paying back the \$250,000 loan from the diocese would be put toward other revisioning items currently not planned.

c. **Upcoming national primary, March 19, 2024** - Bob Sawyer

Precinct officials were in this week to survey the church prior to the Primary Election, March 19. Election equipment will be delivered tomorrow, March 13, and kept under lock and key in the tech room. The Primary Election will be in the library. There is another election expected to have a larger attendance on August 19, and the National Election will follow on November 5. There will be no access to the church on those days other than for election purposes.

d. **Newcomer's reception** - Fr. Joe

Fr. Joe introduced the subject of holding another Newcomer's Reception. The last one was about a year ago. Since we have a lot of new people, Fr. Joe feels that we should not wait until after the summer to welcome them. Ruth reported that the last Newcomer's Reception was attended by about 60 people. This is not to be a dinner, but heavy hors d'oeuvres. After much discussion, Thursday, April 18 was selected as the date with the time set from 5 to 8 p.m.

Around the Table: Shout Outs, Questions, Comments, Reminders

Closing: Prayed the Lord's Prayer in a circle.

Meeting adjourned at 8:15

Respectfully submitted,

Judith Jarvis, Clerk of the Vestry